

Report To: Corporate Governance Committee

Date of Meeting: 15 April 2014

Lead Member / Officer: Ivan Butler – Head of Internal Audit

Report Author: as above

Title: Internal Audit Charter

1. What is the report about?

This report presents a revised Internal Audit Charter.

2. What is the reason for making this report?

Corporate Governance Committee needs to approve a revised Internal Audit Charter to take account of revised reporting lines, following the team's move to the Business Improvement & Modernisation Service.

3. What are the Recommendations?

Committee approves the revised Internal Audit Charter.

4. Report details.

In January 2014, Internal Audit moved from Finance & Assets to Business Improvement & Modernisation, which means the reporting lines of the service have changed. The Public Sector Internal Audit Standards require the service to have an up to date charter to show its purpose, scope, authorisation, reporting lines, resourcing and arrangements for avoiding conflicts of interest. Full details of these are shown in the revised Charter in Appendix 1.

5. How does the decision contribute to the Corporate Priorities?

The Internal Audit Service provides assurance and advice to all levels of management and elected members on the quality of operations within the Council. Its work focuses on governance, risk management, performance, efficiency and operational and financial control, all of which are essential to the achievement of corporate priorities. It also carries out projects to ensure that the Council is on target to deliver its corporate priorities and specific projects to improve service efficiency and modernisation.

6. What will it cost and how will it affect other services?

There are no specific cost or service implications arising from this report.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.

This report does not require a decision or proposal for change, so there is no impact on people who share protected characteristics.

8. What consultations have been carried out with Scrutiny and others?

This report does not require any consultations.

9. Chief Finance Officer Statement

There is no financial impact; therefore a statement is not required.

10. What risks are there and is there anything we can do to reduce them?

This report is a minor revision of the current Internal Audit Charter; therefore there are no risks relating to this report.

11. Power to make the Decision

There is a requirement under the local Government (Wales) Measure 2011 for the 'audit committee' to oversee the Council's internal audit arrangements.